

To: Pastors, Stewardship Directors/Coordinators, Stewardship Chairpeople

From: Laurie Whitfield, (516) 379-4055 x3, Office of Parish Stewardship, Diocese of Rockville Centre

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www.stewardship.org/lead.html



Fall, 2011 Renewal Schedule

Let's Get Ready to Follow-Up!

→ **Saturday/Sunday, November 12/13:**

Follow-Up Weekend

(At Mass and in other ways. Acknowledgements, Follow-up Letters, etc.)

Communicate preliminary results of the renewal so far, if you have them.

Work with **music** minister to select appropriate Liturgical music with stewardship themes.

Finalize Presenter(s) of the modified Take-A-Step Planning Guide and/or Commitment Card in-pew walk-through.

Lay Witness Speakers if you desire for Follow-Up Weekend.

Pray the **Stewardship Prayer** where appropriate.

Place **Special Bulletin and Pulpit Announcements and Special General Intercession** for November 12/13.

Have people on hand to help **distribute** the Take-A-Step Planning Guide and/or Commitment Cards and to **straighten/restock the pews** afterward. Don't forget pens, pencils and envelopes (if you wish).

Thank You!

Start inputting your first batch of **Financial Commitment Cards!** (PDS 17.4 Users...Don't forget to advance your funds first and use appropriate record indicators for reports. If you need notes on this, please call us-516-379-4055 x3)



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Begin Sending Acknowledgements. ANYONE who completed a commitment card must be thanked...soon.

Don't Forget- For Commitment and Follow-Up Weekends!

Since the *Take-A-Step Planning Guides and Commitment Cards* vary greatly, we cannot provide a one-size-fits-all In-Pew Walk-Through script. However, we have posted a revised script for **Belong More Deeply** online for you in MS Word format. You may still download this script and customize to your own parish theme/plan! Visit www.stewardship.org and click on "Renewal Resources!" for the script template and many other resources as well!